



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT SHYAM SUNDAR NARAYAN MUSHRAN WOMEN'S COLLEGE
Name of the head of the Institution	Smt. Sandhya Deo
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07792236543
Mobile no.	9826563278
Registered Email	hegsmsgcnar@mp.gov.in
Alternate Email	deosandhya1986@gmail.com
Address	Station Road, Narsinghpur M.P.
City/Town	Narsinghpur
State/UT	Madhya Pradesh
Pincode	487001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Yatinadra Mahobe
Phone no/Alternate Phone no.	07792236543
Mobile no.	9826369649
Registered Email	iqac.3402@gmail.com
Alternate Email	hegsmgcnar@mp.gov.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://govtgirlscollegenarsinghpur.com/aqar
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://govtgirlscollegenarsinghpur.com/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	72.80	2006	21-May-2006	20-May-2011

6. Date of Establishment of IQAC	11-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training Program (Agriculture and Agro	21-Dec-2018 01	42

Based Employment)		
IQAC Meeting	16-Jan-2019 01	12
IQAC Meeting	17-Aug-2018 01	12
Training Program (Fashion Designing)	09-Nov-2018 03	31
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	Information Technology	State Government	2018 365	215000
Govt. S.S.N.M. Mahila Mahavidhyalaya Narsinghpur	Library Development - E Library	State Government	2018 365	615840
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

A training program for student in sewing embroidery and making of artistic items was conducted from 7. 11 .2018 to 9. 11. 2018. A pledge was taky for keeping college premises clean.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Starting new courses	Nil
Problem of Boundary wall	Nil
training	Fashion Designing
training	Agriculture and Agro Based Employment
Preparation for NAAC	Nil
Increase fees	Janbhagidari fund Increase
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

03-Mar-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As per its status of affiliated institute the college strictly follows the curriculum provided by the Rani Durgavati University and Department of Higher Education MP. For the effective implementation of the given curriculum the college strictly follows the academic calendar and classes are conducted according to the college time table. The institute also adopts innovative teaching methods and tech savvy pedagogy for well planned curriculum delivery. The students are instructed through various means like PowerPoint presentations, virtual classes etc. The students are also engaged in group discussions, role play and different types of activities for their better understanding about the subjects and to achieve expected learning outcomes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	00	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Beauty Parlour Training	01/03/2019	28
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arts	111
MA	Sociology	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The responses of the regular students were collected through a feedback form and an analysis was done. A significant percentage of the students who

responded were satisfied with the mode of teaching, behaviour of the teachers, behaviour of the office staff. The students feedback form contained opinion related to status of practical classes, sports activities, books and other facilities like reading room, internet and photocopy in the college. Teachers Feedback was also obtained for the better functioning of the institute. The feedback results revealed that significant percentage of teachers were satisfied with the overall academic and administrative functioning of the institute. The analysed feedback is utilised for the overall development of the institution. In this respect regular meetings are conducted and the issues are discussed on priority. The members of the staff collectively discusses to resolve the issues and problems of the institute.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	100	31	31
BSc Nutrition	Home Science	120	Nil	Nil
BA	Arts	750	490	490

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	490	31	9	1	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	5	3	3	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

00

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
Nil	Nil	Nil

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	8	4	Nil	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	C028	VI Semester	30/06/2019	15/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is conducted every year as per the academic calendar by the Department of Higher Education Govt. Madhya Pradesh. The College encourages usage of the evaluation process in way to add value to the learning. CIE's are conducted every Semester through different techniques such as Role plays, PPTs and paper presentation. The schedules for examination and evaluation is given well in advance. After evaluation the teachers discusses the performance with the students so that students may avoid certain common errors in future. Internal marks are exhibited on the notice board.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College follows the Academic calendar as per the guidelines of the government and the University. IQAC maintains the follow up for the effective implementation. Regular classes start as per the Academic calendar of the university and the entire syllabus is covered by end of the session. Every teacher is given the responsibility to complete the syllabus in the prescribed time. It is mandatory for every teacher to use smart class rooms for PPT presentation. Tutorials are conducted on each unit and discussion is made in the class room on student performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://govtgirlscollegenarsinghpur.com/programs>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
C026	MA	Sociology	16	16	100%
C028	BA	Arts	101	100	99%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00	00	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	00	00	Nil	00
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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International	Drawing and Painting	1	5
International	Drawing and Painting	1	5
International	English	1	2
International	English	1	6
International	English	1	5

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	Nil	Nil	00
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	1	Nil	Nil
Presented papers	1	2	Nil	Nil
Resource persons	Nil	Nil	2	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Annual Camp	NSS	2	48

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Swachh Jagrukta Abhiyan	1	20
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Panchayat Sachiv ke Rup Me Rojgar ke avsar	Gram Panchayat Dokar Ghat Narsinghpur Gram Panchayat Muriya Narsinghpur	20/05/2019	20/06/2019	03
Internship	Kendriye Jail Me Rojgar ke Avsar	Kendriye Jail Narsinghpur	12/04/2019	19/05/2019	03
Internship	Aganbadi ke Madhyam se Rojgar ke Avsar	Aganbadi Kendra (Niranjan Ward) Aganbadi Kendra (Magardha)	15/10/2018	31/12/2018	06

		Aganbadi Kendra (Chilachon) Aganbadi Kendra (Tilak Ward) Aganbadi Kendra (Bhesa Pala)			
Internship	Police Vibhag ke Madhyam Se Rojgar ke avsar	Police Thana Station Gunj Narsinghpur	01/03/2019	31/03/2019	02
Internship	Bal Sampration Grah me rojgar ke avsar	Sampration Grah Kisor niyay Adhiniyam Narsinghpur	20/05/2019	20/06/2019	07
Internship	Shiksha ke Kshetra Me Rojgar ke avsar	Govt. Primary School Basan Pani, Narsinghpur	01/04/2019	08/05/2019	04
Internship	Kendriye Jail Me Rojgar ke Avsar	Kendriye Jail Narsinghpur	12/04/2019	19/05/2019	05
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	298068
100000	99996
615840	613434

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Nil	00	Nil

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4711	631951	542	30170	5253	662121
Reference Books	123	50377	Nil	Nil	123	50377
Journals	10	400	Nil	Nil	10	400
Library Automation	Nil	Nil	35	613434	35	613434
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	27	1	2	0	0	2	2	100	0
Added	7	0	0	0	0	0	0	0	4
Total	34	1	2	0	0	2	2	100	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	1015840	1011498

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college undertakes various procedures and policies for maintaining and utilising physical, academic and support facilities. Every year in the month of feb-march the college forms internal committees to perform physical verification of different departments and cells of the college like library, sports, store, accounts and departments of home science, psychology and drawing painting which use different equipments to deliver their subject matter effectively. Maintenance and utilisation of these academic, physical and support facilities is done through these committees who physically verify the number of present equipments, books, documents etc and writes off the obsolete, broken instruments and tattered old books. Moreover regular cleaning and maintenance of labs, rooms, virtual classroom is done with the help of the lab technicians and other helping staff.

<http://govtgirlscollegenarsinghpur.com/infrastructure>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Gaon Ki Beti Scheme, Prtibha Kiran Scheme, Postmetric Scholarship Scheme, Alpsankhyak Scheme, Divyank Scheme, Avas Sahayta Scheme, Mukhya Mantri Medhavi Scheme, Mukhya Mantri jankalyan Scheme	641	5018782
Financial Support from Other Sources			

a) National	Central Sector Scheme	1	10000
b) International	00	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Swami Vivekananda Career Guidance scheme	01/03/2019	28	Swami Vivekananda Career Guidance Cell
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	00	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	11	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	43	B.A	Arts	Govt. S.V.P.G College Narsingpur, Govt. SSNM Mahila Mahavidyalaya	M.A. M.S.W.

Narsinghpur
and S.S.N.M.
I.M.T.
College
Narsingh

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Youth Festival (Cartoon Painting)	Dist. Level	1
Youth Festival (Debate)	Dist. Level	1
Youth Festival (Clay Modelling)	Dist. Level	1
Youth Festival (Quiz)	Dist. Level	3
Kho-Kho	Inter Class Level, Dist. Level, Divisional Level	53
Judo	Inter Class Level, Dist. Level, Divisional Level	51
Kabaddi	Inter Class Level, Dist. Level, Divisional Level	54
Badminton	Inter Class Level, Dist. Level, Divisional Level, Dist. Level	43
Volleyball	Inter Class Level, Divisional Level	36
Athletics	Inter Class Level, Divisional Level	71
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Although no formal student council was formed yet students took active part in all academic and administrative activities of the college. Their suggestions were taken for the improvement of various programs such as training programs under Swami Vivekanand Career Guidance Cell, lecture series under Personality Development Cell, District level youth festival and sports activities. They were also parts of the management committees for cultural programs held in the college during the session.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration has successfully decentralized the power for effective administration by framing various committees. The college has an administrative officer to cater various issues of the teacher as well as the students. The senior professor is given this charge. Other committees like campus maintenance, garden maintenance, Computer lab incharge, virtual class incharge and other committees are meant to decentralize and make the management participative. All these committees also represent the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is conducted as per government rules. Applications for admission are invited online and the admission were made by Director Higher Education through online a per merit and choice of the college. The faculty of the college guided the student in the admission process. The last college level counselling is conducted in the college premises.
Industry Interaction / Collaboration	Thought there is no collaboration with industries, however, the students

	of PG Sociology undertake various project during their internship.
Human Resource Management	The institution assigns duties during the college functions apart from the academic activities of the teaching staff members. ? Non- teaching staff members are also assigned duties on college functions and examination work etc. ? Non- teaching staff members are also made members in various committees for effective management of the college.
Library, ICT and Physical Infrastructure / Instrumentation	The process of automation in library is in progress. The college has a library with more than five thousand books these books are subject as well as reference books. The students are given the facility of a reading room and Computer with scanner and Printer for their use at a very minimal coast. ? The college has a computer lab and three smart class rooms. We also have a virtual class room where students can hear the virtual lectures transmitted from Bhopal studio. The teachers use the smart class room for PPT during their lectures. The head dept. of English is also made the ambassador professor to deliver lectures from Bhopal studio. ? As far as Physical Infrastructure is concerned the college is well equipped with well lighted class rooms and light and fan facilities. The subject with practical are equipped with laboratories and necessary equipments.
Research and Development	To promote the research activates all the teachers attend seminar and conferences of their respective subjects. Many teacher have published their papers in various journals and books both at national and international levels. ? Head, Dept. of English is the regular recognized guide for research scholars to pursue their Doctoral Research in English. She has eight students registered under her.
Examination and Evaluation	The institution follows the directions and guidelines of the University for examination and evaluation. ? It is mandatory for every students to appear in class tasts for which evaluation work is carried out by the teachers and marks are put on college notice board. ? As per the guidelines two handwritten assignments

are taken from the students by the concerned subject teacher. ? The college appoints the entire staff on examination duty in various capacities. ? Senior faculty member are made superintendent and assistant superintendents. The rest of the teaching staff perform the duty of invigilation during the university examinations. ? As per the provision of the university all the regular senior are paper setters as well as evaluators of university.

Teaching and Learning

The institution follows the academic calendar of University and department of Higher Education Government of M.P. ? Regular classes start as per the academic calendar and the entire syllabus is covered in the stipulated time. The completion of the syllabus is the responsibility of the concerned teacher as per the direction of the college principal. ? Well planned delivery of teaching material with the help of latest teaching aids, smart class rooms is the regular feature of the college..

Curriculum Development

The Curriculum is framed and finalized by the board of studies of different subjects and academic of the university and department of Higher Education Government of M.P. two teachers one of English and another drawing and painting department played important role as member of Board of studies and other Bodies of the University. ? The curriculum of short-term courses, (value added courses) is designed by the concerned teacher incharge like Vivakanand cell, etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online treasury for payments and disbursements.
Finance and Accounts	All the accounts are done through banks like depositing the fees etc.
Student Admission and Support	Admissions are conducted online through Higher Education portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
Nil	00	00	00	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	00	00	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training Program (GePNIC)	1	09/05/2019	10/05/2019	2
Orientation Program	1	27/09/2018	27/09/2018	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Child care leave, Full paid maternity leave, Encashment of earned leaves, GPF/EPF, Gratuity, appointment on compassionate ground	encashment of earned leaves, Full paid maternity leave, GPF/EPF, Gratuity, appointment on compassionate grounds	Gaon Ki Beti Scheme, Pratibha Kiran Scheme, Postmetric Scholarship Scheme, Divyang Scheme, Shyama Prasad Mukherjee Scheme, Avas Sahayta Scheme, Mukhya Mantri Medhavi Scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal and external financial audits regularly. The internal audit is conducted in the form of physical verification by 31st March every year of all the Departments including laboratories and library. The external financial audit is conducted by a CA and time to time by Government

audit parties.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	00
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6.4.3 – Total corpus fund generated

687878

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Additional Director Jabalpur	Yes	Principal
Administrative	Yes	Additional Director Jabalpur	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

00

6.5.3 – Development programmes for support staff (at least three)

00

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1)To make the campus more eco friendly. 2)To install web cameras and other equipments in the institute. 3)To make the institute more women oriented through various female centric activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Training Program (Fashion Designing)	09/11/2018	09/11/2018	09/11/2018	31
2018	Training Program (Agriculture and Agro	21/12/2018	21/12/2018	21/12/2018	42

Based
Employment)

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's day Celebration	08/03/2019	08/03/2019	67	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

100 Hours Swachhta Jagrukta Program

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	00	00	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
00	Nil	00

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Voter Awareness Program	25/10/2018	27/10/2018	15

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation-plantation under NSS is done by students and staff members 2. Awareness Program on Environment -rally is organised to create awareness 3. Encourage to use Cycle- printed pamphlets were distributed to students under this 4. Say NO to plastic initiatives- activities like campus cleaning is done by students 5. Save water awareness programme- Rally by NSS Unit on the theme of save water

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 - TITLE: WOMEN EMPOWERMENT WEEK OBJECTIVES: The vision of our college is women's, Enrichment, Enlightenment and Empowerment. In this context the college celebrates a women empowerment week along with International Women's Day on 8th march. The main objective of this practice is to bring awareness among the students about various life situations and social issues. The brainstorming activities are organized aiming to increase awareness about the contemporary issues and problems. The aim is to develop analytical ability of the students and enable them to face these challenges at personal level. This annual practice aims to develop, mutual understanding, sportsman spirit, coordination and leadership qualities among the students and promotes their holistic development. Moreover, it intends to improve teacher student relationship which helps in creating better classroom teaching learning atmosphere. THE CONTEXT Being from the rural background it has been noticed that the girls of the college initially lack confidence. They have been noticed to hesitate in expressing their expectations and needs openly, hesitating during class activities and stage performances. The college has always worked towards proper guidance, encouragement and motivation of it's students through better student teacher relationship. In this way the college moves towards its commitment of women empowerment. THE PRACTICE Rabindranath Tagore said, "The higher Education is that which does not merely gives us information, but makes life in harmony with all Existence". Keeping these thoughts of Tagore in mind our college not only provides academic knowledge, but also focuses in giving opportunity to the students to improve their skills and talents. In this respect every year Women empowerment week is celebrated keeping in mind all aspects of a women's everyday life. During this week many events are organized with the participation of teachers and students. They include cultural programs, games, ramp shows, art competitions, quiz, extempore, culinary art competitions and others. EVIDENCE OF SUCCESS This practice helped to improve the confidence level of the students. They became more outspoken and were able to express themselves in the society. This is also reflected in their academic results. The college kept track and records of their success which were provided to the next batch of students. The students who became successful in their careers are invited in the college to share their story and motivate their juniors. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED While organizing the programs under one-week celebration the college faced many problems. Since most of the college students were from the rural background it became challenging for the college staff to convince their parents to support their ward in participating in stage related activities like dance and drama. The college provided resources in the form of printed documents and pictures to the parents to ensure success of the program. 2- Title of the Practice: Spiritual library : Strength through the world of books Objectives The primary objectives of the spiritual library are to provide comprehensive cultural resources to promote an environment that encourages students to inculcate reading habits and an exchange of knowledge between teachers and students. It helps in improving inner strength of the students, their thinking skills which help them to deal effectively with the complexities of life. This promotes ethical and spiritual value among the students and increases their positive attitude towards life. The objective of this practice is to develop their emotional intelligence. The Context Values are guiding principles of life which form an integral part of any type of learning. In this context the last two decades have witnessed significant social, behavioral, technological and environmental changes which has led to the emergence of new generation which is facing cultural crisis and value decay. There is also a great shift from the original Indian ethos which is evident from changing human behavior in every aspect of life. The existing education is more directed towards verbal fluency competitiveness and mere

acquisition of information which is not sufficient to fulfill the growing needs of society and human life in general. Also, the ultimate goal of education in a society is to inculcate good individual, social, national and cultural values in students so that they can shape a better nation and world through their innovative ideas, idealism, enthusiasm and courage. The Practice It improves the students mental and physical health and makes them feel less stressful. The library encourages curiosity, innovation and problem solving behavior among the students. Abolishing the myths and superstitions, the spiritual library strengthens values and tradition. Students have been noticed to make use of the library to rejuvenate themselves. Practice of yoga and meditation resulted in bringing positive changes in students. Their concentration was enhanced and their physical health was also simultaneously maintained. Evidence of Success It developed social interaction among the students. They gained mental strength which is reflected in their academic performance as well as general everyday behavior. They participated in various seminars and group discussions where they could express their views more confidently than before. Problems Encountered and Resources Required The greatest challenge encountered was the threat of dysfunctionality of the library. It was really difficult to meet the dynamic needs of the students belonging to different mindset, different strata, and different religious groups of the society. Apart from it, finding resources such as books, furniture and staff for librarys proper management was also a challenge as the college often faces shortage of funds. Yet donors were found and teaching and non-teaching staff came up to work for it on the voluntary basis. Books in different languages were provided in the library for the convenience of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://govtgirlscollegenarsinghpur.com/agaractivity>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. Shyam Sundar Narayan Mushran Women's college is distinct in itself as it is the only institute of the district exclusively dedicated towards female students. Its nearness from Railway station and bus stand makes it more approachable for female students daily coming from neighbouring villages. It is comparatively one of the most secure and hassle free institution in the district which provides learning opportunities to those female students who are not able to cope in the co-ed environment. The policies and programmes of the college are more women centric. Various activities under "Women's Empowerment Week" and "Beti Bachao Beti Padhao" are organized regularly to promote women's empowerment and holistic development of their personality. We strongly believe in the age old dictum that "Knowledge is Power". Acquisition of knowledge leads to emancipation. We visualize our students as active agents who work towards eradication of gender inequality in the society as they become empowered by acquiring knowledge through higher education. The college is the only institute in the district to have a department of drawing and painting headed by Dr. Yatindra Mahobe, who has received numerous awards and recognitions at national and international level. Collage painting is one of his noteworthy art. His contribution in this field has brought immense pride and laurels to the college. The college is also significant as it is the only institution in the district to have a Department of Home Science. Since the subject is more related with the female students, it is helpful for them to build a successful career in this field.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Looking to the short number of Courses being run, the college aims to initiate some new courses in view of the regular demand of the students and guardians. For this a consensus with the jan bhagidari smity has been made to bear the initial expenses. We look forward to start commerce discipline in the college. We also plan to start PG courses in Hindi, English and Psychology. Since most of the girls come from a rural background we need to upgrade hostel facilities for girls. Presently we have only fifteen beds in hostel and we wish to accommodate atleast forty girls in the hostel. Funding is sought from the government for this propose.