

Letter no.

Narsinghpur, Date 09/11/2020

"Revised Order"

All the members of staff are hereby informed that college level committee for academic session 20-21 have been formed. All coordinators, convenors and members are instructed to perform the responsibilities assigned to them under various committees and cells.

S.no.	Name of Committee	Name of Officer / Staff	Post
1	Admission Committee	Pro. Smt. Krishna Sharma Pro. Smt. Sandhya Deo Dr. Yatindra Mahobe	Coordinator Member Member
2	Staff Council	Principal Smt. Sandhya Deo	President Secretary
3	Purchase Committee/ Write off	Pro. Smt. Krishna Sharma Pro. Sandhya Deo Dr. Yatindra Mahobe	Coordinator Member Member
4	Composite Committee	Pro. Smt. Krishna Sharma Dr. Yatindra Mahobe Student council cultural secretary Student council literary secretary	Secretary Member Member Member
5	College Accounts Verification Committee	Pro. Smt. Sandhya Deo Dr. Yatindra Mahobe	Coordinator Member
6	Scholarship	Shree. Satyabrat Garanayak Shree. Yadu Nandan Shukla Smt. Jyoti Sharma	Coordinator Member Member
7	Campus and Infrastructure maintenance Committee	Shree. L.N. Rajak Shree. G.S. Golhani	Coordinator Member
8	R.T.I. / C.M. Helpline	Pro. Smt. Sandhya Deo Shree. Yadu Nandan Shukla Ku. Anshul Khare	Coordinator Member Member
9	Discipline committee & Student's grievance redressal committee	Shree. L.N. Rajak Smt. Lalla Bai Lodhi Ku. Anshul Khare	Coordinator Member Member
10	SVCGC/Skill Development committee	Dr. Mandakani Bharadwaj Smt. Tulika Gautam Dr. Ratna Johori	Guide Coordinator Member
11	Personality Development Cell Committee	Ku. Anshul Khare Smt. Lalla Bai Lodhi	Coordinator Member
12	Remedial Class Committee	Smt. Tulika Gautam	Coordinator



Principal

**Govt. S.S.N.M. Women College
Narsinghpur (M.P.)**

कार्यालय प्राचार्य शासकीय श्याम सुंदर नारायण मुशरान महिला महाविद्यालय, नरसिंहपुर (म.प्र.)

(नैक द्वारा "B" ग्रेड प्रदत्त)

E-Mail address.-hegsmgcnar@mp.gov.in Tel./Fax No.- 07792-236543, Mo.no. 9425467654

		Dr. Deepika Chakraborty Smt. Lalla Bai Lodhi	Member Member
13	Virtual Class Committee	Shree. Satyabrat Garanayak Shree. Yadu Nandan Shukla Smt. Jyoti Sharma	Coordinator Member Member
14	N.S.S./Eco Club/Red ribbon Club	Dr. Deepika Chakraborty Smt. Lakshmi Thakur Dr. Ratna Johri	Coordinator Member Member
15	Janbhagidari Committee/ Guest Scholar and Guest faculty Control Committee	Pro. Smt. Krishna Sharma Smt. Lalla Bai Lodhi Smt. Tulika Gautam	Coordinator Member Member
16	Red-cross Committee	Shree. L.N. Rajak Smt. Lakshmi Thakur	Coordinator Member
17	NAAC and IQAC	Dr. Yatindra Mahobe Dr. Mandakani Bhardwaj Pro. Smt. Sandhya Deo Pro. Smt. Krishna Sharma Shree. L.N. Rajak Shree. Kalim Kadari	Coordinator Member Member Member Member Computer Operator
18	Income Tax assessment Committee	Dr. Yatindra Mahobe Pro. Smt. Sandhya Deo Shree. B.P. Katiya Shree. Mahesh Choudhary	Coordinator Member Helping Member Helping Member
19	RUSA /World Bank project committee	Smt. Krishna Sharma Smt. Tulika Gautam Shree. Yadunandan Shukla	Coordinator Member Member
20	Women Harassment and internal grievance Committee	Smt. Lalla Bai Lodhi Ku. Anshul Khare	Coordinator Member
21	College Magazine Publications Committee/News and Photo reservation Committee	Smt. Lalla Bai Lodhi Smt. Tulika Gautam Dr. Ratna Johri	Coordinator Member Member
22	Youth festival committee/women's empowerment weekend	Dr. Deepika Chakraborty Smt. Lalla Bai Lodhi Smt. Tulika Gautam Shree. L.N. Rajak Ku. Anshul Khare	Coordinator Member Member Member Member
23	Computer Lab/Smart Class/I.T. Committee	Dr. Yatindra Mahobe Shree. Yadunandan Shukla Shree. Satyabrat Garanayak	Coordinator Assistant Coordinator Helping Member
24	Alumni Council Committee	Prof. Smt. Krishna Sharma Smt. Lakshmi Thakur Smt. Jyoti Sharma	Coordinator Member Member


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25	Pay fixation Committee	Dr. Yatindra Mahobe Shree. B.P. Katiya Shree. Mahesh Choudhary	Coordinator Helping Member Member
26	T.L. Meeting	Shree. Satyabrat Garanayak Shree. Yadunandan Shukla And Accounting to the agenda point in-charge present will be mandatory.	Coordinator Member
27	U.G.C.	Dr. Yatindra Mahobe Smt. Sandhya Deo Smt. Tulika Gautam	Coordinator Co-coordinator Member
28	T.C./University related work	Shree. Beni Prasad Katiya Shree. G.S. Golani	Member Member

Note :

- All committee Coordinators must meet once in a month and Maintain Minutes Register.
- The committee register should also be presented in the monthly meeting which is scheduled to be held on 5th of every month at 3 PM.



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